

Meeting No. 2 of the Academic Personnel Policies Committee

Wednesday, September 25, 2013

1:00 PM

TEB 344

Members present: Valerie Beaman-Hackle, Yunsuk Chae, Kevin Floyd, Francisco Lopez, Vicki Luther, Derrilyn Morrison, Malav Shah, Randy Steinmann, and Deepa Arora (EXO).

Members absent: Sherry Sims, Mary Lou Frank, Daniel Guerrant, Nancy Stroud (EXO), and Martha Venn (EXO).

I. Call to Order

Dr. Yunsuk Chae, Chair of the Academic Personnel Policies Committee, called the meeting to order at 1 p.m. and invited a motion for adoption of the Agenda. Dr. Kevin Floyd made the motion, and Ms. Valerie Beaman-Hackle seconded. The motion carried.

Dr. Chae next requested a motion for approval of the minutes. Dr. Kevin Floyd so moved, Mr. Randy Steinmann seconded and all voted in favor.

The floor opened for discussion of Old Business and the committee continued the discussions of the first meeting which was held on September 18.

II. Old Business (Continued from the last meeting)

A. Revised Student Evaluation of Faculty form

Dr. Chae invited a motion to approve the Final Revised Draft of the Student Evaluation of Faculty form, received from Dr. John Trimboli (9/20/2013), which had reflected some of the concerns and suggestions made by the faculty through their APPC representatives. Dr. Kevin Floyd made the motion and Mr. Malav Shah seconded. A discussion of the document under question followed.

Discussion:

Dr. Chae began with the contexts and origins of the Revised Student Evaluation of Faculty form. Quoting Dr. John Trimboli and making references to comments made by Dr. Patrick Brennan, both of whom were a part of the working group that was given the charge from the office of the VPAA to revise the document this past summer, Dr. Chae said that Dr. Trimboli had assured the APP Committee that the revisions were faculty driven.

A question from the floor was raised regarding whether the Revised document would be used for all classes: regular face-to-face, hybrid, and online. Dr. Chae responded that Dr.

Trimboli's answer to that particular question was that the form was designed for regular classes at present, with no determination having been made regarding hybrid or online classes. Considering the urgency with which the Committee was asked to review the document, which was needed for use at the end of First Session classes, a unanimous decision was made to postpone the matter for a future time.

Dr. Chae then initiated and led the process of final review of the Revised Student Evaluation of Faculty form, using a copy of the document incorporating suggestions from the first Committee meeting and the revisions made by Dr. Trimboli afterward. Question by question, the Committee reviewed the document and made their recommendations (see accompanying documents).

Motion: