Macon State College Institutional Review Board Meeting December 5th 2012, 3:15 pm Academic Affairs Conference Room

Members Present: Dr. Thomas Sawicki (Chair), Dr. Heather Braun, Dr. Kim Pickens (Recorder), Dr. David Fuller, Dr. John Pattillo, Dr. Rebecca Corvey, Mr. Jimmy Colquitt

Members Excused: Ms. Kelli Scott, Mr. Chris Jones

- 1. Meeting called to order at 3:13 pm by Chair Sawicki.
- 2. The committee approved the April 25th and September 28th minutes unanimously with minor changes.
- 3. The committee again discussed whether Research Training for New Members should be repeated every two years by every board member. Chair Sawicki recommended that all members repeat NIH training every 5 years and that all members take the course by January 2013 so that all members would come up for re-training at the same time. All members should also send an electronic copy of their certificate to Chair Sawicki by that time. The recommendation was approved by the committee unanimously.
- 4. Dr. John Pattillo gave a report on the school consolidation meeting between MSC and MGC Institutional Review Board members. Dr. Pattillo informed the committee that all documents from the Macon State IRB were adopted for the consolidated committee and that full review meetings could be held electronically so that both campuses could attend.