

7. If a proposal to amend the Rules passes, the effective date is July 1, unless otherwise stated in the specific language of the motion to amend.

II. The Election of MGSC Senators and the Election of MGSC Senate Officers

A. Election of MGSC Senators

1. The Election of Senators shall be held as soon as practicable after the Board of Regents approval of Middle Georgia State College.
2. Before the Election of Senators, academic units shall meet to nominate candidates, for the purpose of the Rules, an academic unit is a school, or if there are departments, a department. There might be two or three unit nominating meetings within an hour.
3. At the meeting of the unit, nominations shall be placed on a paper ballot, which are then distributed to unit members for voting purposes.
- 4.

5. The President of the College
Senator _____, shall uphold the Bylaws of the University System of Georgia, the Bylaws and Statutes of Middle Georgia State College, and the MGSC Senate Rules of Process, and shall uphold the responsibilities of shared governance in support of the Mission Statement Middle Georgia State College for the well-

B. Replacement and Removal

1. If a Senator is unable to complete a term, he or she shall notify by email the Chair of the EC and the Faculty Chair of the Senate as soon as possible, but no later than ten (10) days after the change of status that makes it impossible to serve.
2. Within a week, the Chair of EC shall notify that unit (school, or department, if there is a department) to forward nominations to the Chair of EC, who shall prepare a ballot and email it to all members of the unit.
3. Although electronic ballots are normally not allowed under the Bylaws of the MGSC Senate, for this purpose, electronic votes are allowed; nevertheless, the votes must be printed out and counted by the Faculty Chair of the Senate and the Recorder of the Senate.
4. A Senator may be removed from a term if, in the judgment of the Senate, the Senator is not adequately representing his or her unit, either by habitual and unexcused absences or by notification by the respective unit that this Senator is not adequately serving the academic unit; in all instances, the onus for proving cause in the removal of a Senator is on whomever has made the claim. Only a two-thirds vote of the Senate can remove a Senator.
5. If a Senator is removed, the Faculty Chair of the Senate shall notify by email the Senator in question that his or her term has ended; within ten (10) days, the Chair of EC shall notify that unit (school, or department, if there is a department) to forward nominations to the Chair of EC, who shall prepare a ballot and email it to all members of the unit.
6. Elections to replace Senators shall be held only when the College is in session.
7. The Faculty Chair of the Senate is responsible for promptly notifying the Office of the President of any changes to the Senate roster.

IV. Meeting Times

1. Regular Meetings of the Senate shall be called by the Faculty Chair of the MGSC Senate at least twice each semester (See the *Bylaws of the MGSC Faculty Senate*, Article V, B).
2. The time and location of Regular Meetings shall be determined by the Faculty Chair of the Senate. The Senate normally meets on the first Friday of the month.
3. The calendar of Regular Meetings of the Senate shall be announced to all members of Academic Assembly within the first month of Spring 2013 semester.
4. Senate representatives may come from any one of the five campus locations and

Technology options include conference calls, video conferencing, using tools such as Skype and Face Time, web conferencing, and the chat function in D2L. Votes may be taken in virtual meetings (roll call and paper ballot results stated aloud).

5. Special Meetings and Emergency Meetings shall follow guidelines in the Bylaws of the MGSC Faculty Senate, Article V, C & D:

meetings may be called by the Faculty Chair of the
MGSC Senate with at least ten business days written notice stating the
MGSC Senate
Bylaws]

MGSC Senate shall be called
by the Faculty Chair of the MGSC Senate no less than four hours prior to
the meeting. Only matters requiring immediate action by the MGSC
Senate for the welfare of the College or a part thereof shall be considered
as constituting an emergency. Only items stated in the call of an
Emergency Meeting shall be considered by the President at that meeting.
[MGSC Senate Bylaws]

V. Called Votes of the Academic Assembly on Actions of the MGSC Senate

A. Petitions

1. As allowed under the Bylaws of the Academic Assembly and the Bylaws of the Senate, any motion of the Senate can be brought to Academic Assembly for a Called Vote if 10% of the Assembly petitions the Parliamentarian of the Senate.
2. Any member of the Assembly may submit a Petition.
3. The Petition shall be a typed hard copy statement clearly stating which proposal, motion, or recommendation of the Senate the petitioners wish to be presented for a Called Vote; signatures on this Petition shall be by hand.
4. Upon affirmation that the names on the Petition are correct and that the percentage is correct, the Parliamentarian of the Senate presents the Petition to the Parliamentarian of the Academic Assembly.
5. The Petition shall be acted upon by the Assembly within twenty (20) business days of the delivery of the Petition to the Parliamentarian of the Senate, with no less than ten (10) business days notification.
6. The President of the College shall notify all members of the Assembly as to the above time and location of the Called Meeting; the names of the petitioners and the original Senate item shall be attached to this notice.

B. Objection and Discussion

1. At the Called Meeting, a sing.

3. The original petition may not be modified by amendment, but any motion to uphold the Senate proposal or vote down the Senate proposal must be seconded.
4. A two-thirds vote of the Assembly (-) 1 1592 6hndETBT1 0 0 1 172.342Tm258 Tm[(rds voquorul m