

To: J. Black, M. Stoy, M. L. Frank, M. Venn

From: Middle Georgia State College Faculty Governance Work Team

Date: November 16, 2012

The Middle Georgia State College Faculty Governance Team was given the following charge:

To develop an integrated Policy on Faculty Governance that adheres to Board of Regents Policy, demonstrates fairness to all disciplines, and positions MGSC as it moves toward university status.

Team Members: Pat Borck, Nancy Bunker, Tom Caldwell, Adon Clark, Rhonda Crombie, Jim Decker, David Fuller, Nate Gilbert, Stand Ketchel, and Terry Smith.

Meetings: The team met nine times in both face to face and telephone conferencing sessions. Nate Gilbert attended the first meeting and sent an email input for the second meeting, but did not attend. He maintained his community service project for the duration of the governance team's activity. Dr. Frank did not replace him.

Co-Chairs: Nancy Bunker and Tom Caldwell additionally met twice in length face to face, line by line, point by point review of working documents for both the Bylaws of the Senate and the Senate rules of Process. The Co-Chairs also talked multiple times and extensively on the telephone regarding specific of Standing Committee population and representation, Board function and college-wide tasks, specific School issues regarding tenure and promotion, and strategies for informing faculty on all campus about the governance process.

Minutes: Recorder Pat Borck kept and furnished to all team members on the team's listserv, and Minutes were sent to Dr. Black.

Operating Premises:

Middle Georgia State College is a single institution with five locations

Use the Middle Georgia State College Academic Roster; recommendation based upon the Departments and Schools shown in the SACS Prospectus

Middle Georgia College and Macon State College documents identifying Standing Committees and the Senate inform the team's work;

The question, "What in the existing documents needs to change to meet the needs of the new institution" guided and grounded each team meeting discussion.

Work Team members are responsible to their academic units and College sites to explain and inform all faculty about the team's process and products

Faculty designated at each location acknowledges the expectation to travel and/or participate in virtual meetings in order to conduct Senate and Standing Committee business

Governance documents shall reflect a Faculty Senate and Standing Committees that interface with academic courses, programs, disciplines, admission standards, requirements for graduation, professional development, and student organizations;

additionally, the governance structure shall attend to the breadth and depth of faculty members' training, degrees, expertise, experience, service, and career plans.

The governance team's report and documents will be recommendations to President Black, President Stoy, Vice President of Academic Affairs, M.L. Frank, and Vice President of Academic Affairs, M. Venn.

Attached to this report are the *Bylaws of the Middle Georgia State College Faculty Senate*, which include the Standing Committees and Boards of the College, and the *Senate Rules of Process*, which identify procedures and practices for membership, organization, and conducting the governance business.

The balance of the Faculty Governance Work Team's report addresses the salient issues regarding the membership and formation of the Faculty Senate, identifying its election process and representation ratios; additionally, the report identifies the membership and function of Standing Committees and Boards.

Faculty Membership of the Senate

As shown in the *Bylaws*, full-time faculty members elected by their respective academic units, defines as a school or, if there are departments within the school, by the department. Eahotht. de11T172.024 4

Referring to the Middle Georgia State College *Bylaws* and the November 15 Middle Georgia State College Academic Roster the following shows Senate representation for the Macon campus Librarian and faculty outlined above (30 Senators).

Macon campus Librarian	1	1
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School of Liberal Arts

Department	Faculty Members	Senate Representatives
English	35	4
Media, Culture & the Arts	26	3

School of Social Science

Department	Faculty Members	Senate Representatives
History & Political Science	23	2
Psychology & Social Work	16	2

School of Science and Mathematics

Department	Faculty Members	Senate Representatives
Math	32	3
Science & Engineering	37	4

School of Business

School of Business	10	1
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School of Education

School of Education	16	2
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School of Information Technology

School of Information Technology	12	1
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School of Health Sciences

Department of Nursing	33	3
Combine Departments Below:	8	1
Department of Health Services	2	0

The Artists & Lecturers Standing Committee has reshaped to a Speakers Bureau structure with Deans from each School as its members; the possibility of sharing budgets for this speaker would elevate the possible pool. The Deans'