Middle Georgia State College Faculty Senate AY 2013 Minutes of Meeting No. 2

(Associate Professor of Information Technology)

- Ms. Liz Aycock (Professor of Nursing)
- Ms. Pat Borck (Librarian)
- Dr. Patrick Brennan (Associate Professor of English)
- Dr. Nancy Bunker (Chair, Associate Professor of English)
- Dr. Jeff Burne (Professor of Biology)
- Ms. Christie Canady (Associate Professor of Biology)
- Dr. James Collins (Professor of Psychology)
- Dr. Whitney Elmore (Assistant Professor of Biology)
- Dr. Jonathan Fegley (Professor of English)
- Dr. Javan Frazier (Associate Professor of History)
- Dr. Nathanael Gilbert (Associate Professor of English)
- Dr. Michael Gibbons (Assistant Professor of Sociology)
- Dr. Chris Hornung (Assistant Professor of Engineering)
- Mr. Matthew Houston (Instructor of Mathematics)
- Dr. Julie Lester (Associate Professor of Political Science)
- Mr. William Lowery (Instructor of Aircraft Structural Technology)
- Dr. Estelle Nuckels (Assistant Professor of Chemistry)
- Dr. Dawn Sherry (Associate Professor of Biology)
- Dr. Trip Shinn (Professor of Economics)
- Dr. Randy Spaid (Associate Professor of Education)
- Mr. Charles Spratt (Instructor of Air Traffic Management)
- Mr. Jonas Strecker (Assistant Professor of German)
- Ms. Vickie Stuckey (Assistant Professor of Nursing)
- Mr. Kirby Swenson (Assistant Professor of Biology)
- Dr. Laura Thomason (Recorder, Associate Professor of English)
- Dr. Steven Wallace (Parliamentarian, Assistant Professor of Mathematics)
- Dr. Monica Young-Zook (Associate Professor of English)

Absent:

- Dr. Charla Baker (Assistant Professor of Mathematics)
- Ms. Beth Brown (Associate Professor of Respiratory Therapy)
- Dr. Greg George (Associate Professor of Economics)
- Mr. Jonathan Jackson (Student Government Association, ex officio)
- Dr. Keri Justice (Assistant Professor of Nursing)

Guest: Dr. Mary Wearn (Assistant Vice President for Academic Planning and Policy)

Dr. Bunker called the meeting to order at 9:01 a.m. She suggested that the Senate review only substantive changes to the minutes before approving them and reminded the Senate that the Statutes call for distribution of minutes within 5 days and that they be checked for accuracy.

Dr. Wallace moved to suspend the Senate rules that require the minutes to be read aloud in their entirety. Dr. Young-Zook seconded the motion. The motion carried unanimously.

Dr. Thomason 4 exincined de the Hans production (men)-)4(de su)-8(240.7t fuBT1 03(on a)6(men)-)4(de su)-8(de su)-8(d

Mr. Spratt moved to approve the minutes as amended. Dr. Young-Zook seconded the motion. The motion carried unanimously.

Dr. Elmore moved to approve the agenda. Dr. Wallace seconded the motion. The motion carried unanimously.

Dr. Bunker introduced updates to governance practices. 3 years ago, the role of Academic Council was revised and the Senate created such that the Senate became the deliberative body. The Academic Assembly now approves graduates, hears reports from committees, and similar matters but may also be called on specific items such as approving the new Senate. Governance and representation matters now come before the Senate. Senators must remind our colleagues of this structure. Approval of matters such as the handbook, policies, and procedures are the Senate s purview as well. We must send forward information about these areas for SACS. Dr. Bunker introduced Dr. Wearn to talk about Senate Statutes and Academic Assembly By-Laws.

Dr. Wearn reminded the Senate that current operations do not represent future operations. Key documents including the academic catalog, Statutes, and Handbook are in the drafting process with faculty members participating. Completed documents will come to the Senate for a vote. Normally, the Senate votes on policy as it changes and evolves but in this case we will approve the entire academic catalog with a single vote. In this vote Senators will represent our units. SACS requires documentETBT6oTBTi.024.33 Tm51 0 0 1 13(e)4(na)svote

Dr. Bunker asked about the status of the handbook. Dr. Wearn stated that the handbook is in good shape; the consolidation work team has produced a strong document which Dr. Benita Muth is in the process of editing. Dr. Bunker

committees. Student Affairs and Campus Safety are already meeting but right now, not all committees are being populated and charged. A complete list of committees and their members should come out the week of March 18. Most importantly, the Promotion and Tenure and Post-Tenure Review Committees are now a single committee that operates differently from what either Macon State College or Middle Georgia College did in the past. Dr. Bunker noted that she presented the new model to the deans and received no negative feedback. She reminded the Senate that we must serve as missionaries for this version of the committee. A task force is working on the promotion and tenure documentation process issues such as length and content of portfolios and Dr. Bunker will send the excerpt from the Statutes that focuses on promotion and tenure out to the faculty.

Dr. Bunker outlined the structure of the College-Wide Promotion and Tenure and Post-Tenure Review Standing Committee, which will consist of 7 members. Not all departments will be represented. The 7 members will include 2 full professors, 3 chairs, and 2 associate professors with 3 years or more of service at the rank of associate. Elections to the committee will take place through the schools, led by the deans. Faculty members will vote and send their ballots electronically to their deans. Deans will tally the votes and send the tally to Dr. Pam Bedwell. Dr. Bedwell will count the votes and Brian Stanley will verify her count. Simultaneously and