

STUDENT AFFAIRS COMMITTEE 5th MEETING MINUTES

Wednesday, February 1, 2012
12:47 – 1:49 pm, VPAA Conference Room

Members present:

Faculty and Staff Members

Lane Brooks (Chair), William Hervey (Chair-Elect), Myungjae Kwak (Recorder), Francisco Lopez, Melanie McClellan (VPSAEM, ExO), Lynn McCraney (ExO), and Harry Papagan

Student Members

Mark Hazen, Summer Leverett, and Jimmy Mitchell

Members Absent: Michael Stewart (ExO) (Excused) and Tarco Foster

- I. Meeting called to order at 12:45 by Lane Brooks (Committee Chair)
- II. Minutes of 1/11/2012 meeting were approved with the following modifications
 - a. (II-b-ii) Summer Leverett also mentioned that the committee needs to better understand how student fees were allocated previously before requesting student fee increases.
 - b. (IV-a-ii) Lynn McCraney stated that the goal is to have the student editor in place so that Student Newspaper can be published throughout the academic year and Dr. Melanie McClellan sent out an email indicating that with the resignation of the editor that was serving last semester the process to identify new student editor was initiated and the Student Media Advisory Board will review the applications.
- III. Old Business
 - a. Student Affairs Budget Allocation Subcommittee: Formal Request for Student Affairs Budget with expenditures
 - i. Lane Brooks (Chair of the Student Affairs Budget Allocation Subcommittee) stated that this committee will be forwarding Office of Student Affairs and Office of Student Life a formal request for Student Affairs Budget with expenditures from last year and today for this year. This will help us review both student fees and other issues that the committee has been asked to look at.
 - b. Report from Alumni Survey Subcommittee

- i. The subcommittee discussed what kinds of information should be gathered from alumni directly related to Graduation. William Hervey (Chair of the Alumni Survey Subcommittee) will make some survey questions regarding the satisfaction level of date, time, format, length, venue, and so on and send them to Lynn McCraney.
- c. Reports from Lynn McCraney on response from department heads about Mandatory Student Fees meeting dates
 - i. Lynn McCraney stated that budget supervisors for the four mandatory student

- ii. If no response is received by next Wednesday, he will contact the Faculty Senate to identify students on other committees and ask if they would sit on the committee for budget recommendations.
 - e. Follow up on any other unfinished old business
 - i. Melanie McClellan (VPSAEM) stated that regarding the student newspaper issue she plans to appoint an independent commission made up of faculty and staff to review the current structure of the newspaper including supervision, advisement, and funding, to identify model institutions, and to recommend a model that meets the criteria. People from the Middle Georgia College that does not publish any student newspaper may informally be a part of the conversations to prepare for the upcoming consolidation.
 - ii. She also mentioned that regarding policy and procedure related to Student Activity fees she plans to appoint a task force to review current policy and procedure, to evaluate currently funded activities, and to recommend changes for the following year's budget.
 - iii. The committee discussed the definition of assembly and 14 days' notice in MSC Peaceful Assembly Guidelines and agreed to discuss the issue further.
 - iv. William Hervey (Chair of the Student Handbook Subcommittee) motioned to send the current online Student Handbook to the Executive Committee with comments from the Student Handbook Subcommittee. Francisco Lopez seconded the motion. The committee voted to approve the recommendation.
- IV. Open floor discussion
 - a. All members of the Student Affairs Committee have received an invitation to attend the Faculty Senate Meeting at 10:00 AM on Friday, February 3, 2012 in PSC 112.
- V. Next Meeting – Called Meeting to review and make a recommendation on Student Code of Conduct on February 8, 2012 12:45 pm.
- VI. Adjournment – The meeting was called to a close at 1:59 pm

Respectfully Submitted by,
Myungjae Kwak (Committee Recorder)