

Promotion & Tenure Review Committee Meeting #1
Thursday September 8, 2011
5:00 p.m.
VPAA's Conference Room

Present: Dr. Patrick Brennan (Chair), Dr. Charles Cliett, Dr. James Decker, Dr. Kevin Floyd, Dr. David Fuller, Ms. Kay Gatins, Dr. Thomas Harrison, Ms. Teri Miller, Dr. Dawn Sherry (Recorder), Dr. John Trimboli & Dr. Larry Wolfenbarger.

Excused Absence: Ms. Charlotte McCuen

Guests: Dr. Marti Venn (VPAA)

The meeting was called to order at 5:00 p.m.

1. The committee elected Dawn Sherry to be its recorder.
2. The committee elected Thom Harrison to be its Chair-elect for AY 2013.
3. Dr. Venn delivered the special AY 2012 charge to the committee:
 - a. To develop two separate forms for promotion and tenure.
 - b. To have three standard questions for candidates applying for promotion from Assistant to Associate Professor and three standard questions for candidates applying for promotion from Associate to Full Professor.
 - c. To craft potential strategies for reducing the size of faculty portfolios.
4. The committee approved the following promotion and tenure candidate interview dates: November 11, November 18, and December 2. Candidate interviews will be scheduled at one-hour intervals from 9:00am to 5:00pm on these dates.
5. The committee approved a plan for assigning alternate sub-committee members to promotion and tenure sub-committees. An alternate may replace any voting member of his or her assigned alternate sub-committee except for the sub-committee's chair.
6. SACS: Developing Policy and Procedure Documents were reviewed.

The next meeting of the Promotion & Tenure Review Committee was scheduled for September 30th from 10:00 a.m.-