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set by promotion and tenure (teaching, scholarship, service to college, professional development)

Another suggestion was to add "support the Global Education office"

Draft Institutional Study Abroad Handbook for faculty and students- *Dr. Anthony Patti*, *Dr. Mike Torbett & Dr. Susan Durr*

Dr. Patti presented the report on sub-committee on study abroad handbook

Signatures:		
Chair:		
	Dr. Sumitra Himangshu	
Recorder:	Riland	
	Dr. Rita Lumansoc	