

**Macon State College  
International Study and Travel (IST) Committee Meeting Minutes**

**Meeting #3**

**Date: November  
11, 2011**


	(ii) Inclusion of Lecturers for travel award	<p><i>interest in being part of this work-committee.</i></p> <p>(c) Establish an institutional Study Abroad Handbook for faculty and students- <i>Dr. Durr and Dr. Himangshu will work with Dr. Sun and Dr. Biek on this activity.</i></p> <p>(d) Establish a campus-wide international education committee that meets regularly.</p> <p>Proposed Bylaws:</p> <p>(a) No change</p> <p>(b) Function: It shall oversee a budget for funding international opportunities for the Macon State College faculty <i>and students.</i></p> <p>(ii) Changes to Application Guidelines</p> <p>(a) Eligibility: Add tenured, tenure-track as special consideration (Special consideration will be given to tenured or tenured-track faculty members who have never been abroad).</p> <p>(b) Criteria for Award-tenure-time faculty member who has a clear plan for engaging in research, study or professional development abroad, and whose School Dean, Department Chair or Division Chair has written a letter attesting to the academic integrity and benefit to Macon State College of such endeavor.</p> <p>(c) Add to the current IST guidelines &amp; application rubric as criterion #8 (Is the applicant tenured track, non tenured track? Preference will be given in that order as mentioned</p>
4. Adjourn	Next meeting: December 2, 2011 at 8:00am	Adjourned at 9:10 am

Signatures:

Chair:

\_\_\_\_\_  \_\_\_\_\_  
 Dr. Sumitra Himangshu

Recorder:

\_\_\_\_\_  \_\_\_\_\_ (for Dr. Lumansoc) \_\_\_\_\_  
 Dr. Rita Lumansoc