Agenda for IST Committee Meeting #5 January 27, 2012 8:00am-9:00am Education 344

Members Present: Dr. Charla Baker, Dr. Susan Durr, Dr. Sumitra Himangshu (Chair), Ms. Josephine Kamera, Dr. Rita Lumansoc (Recorder), Dr. Anthony Patti, Dr. Naomi Robertson, Mr. Jonas Strecker, Dr. Mike Torbett, Ms. Kimberly Yetter, and Dr. Kirill Yurov

- 1. Call to Order: Distribute Agenda, Minutes from meeting #4
- 2. Sub-committee Reports:

Proposal for international education office – Mr. Jonas Strecker, Dr. Kirill Yurov & Ms. Josephine Kamera

Propose Promotion & Tenure guidelines Dr. Charla Baker, Ms. Kimberly Yetter & Dr. Rita Lumansoc

Draft Institutional Study Abroad Handbook for faculty and students-Dr. Anthony Patti, Dr. Mike Torbett & Dr. Susan Durr

3. New Business:

Consideration of proposals Dr. Chae, & Dr. Kirk

Plan sub-committee meetings (as needed)