## FACULTY DEVELOPMENT COMMITTEE

## PROFESSIONAL TRAVEL GRANT APPLICATION

I am traveling to: (conference/workshop name and location)

My travel dates are:	Begin	End

My conference/workshop dates are: Begin

End

- I. The purpose of my travel is: (Check all that apply.)
  - To present at a conference/workshop
  - To attend a conference/workshop
  - o To organize a conference/workshop

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Please briefly summarize how your travel will affect your professional development as a teacher.

## III. My travel will affect my professional development as a scholar because: (Check all that apply.)

- o It will help me gain prominence in my discipline.
- o It will allow me to research for a scholarly project.
- o It will allow me to make a presentation, adding to my scholarly activities.
- o It will help me collaborate with other scholars in my field.
- o Other (Please describe briefly.)

Please briefly summarize how your travel will affect your professional development as a scholar.

IV. Upon completion of your travel, please explain what you will share and how you would do this.

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## Itemized Budget

Item producing cost	Estimated Cost
Conference Registration	
Travel to conference (If flying, cost of ticket. If driving, mileage.)	
Other Transportation	
Meals	
Lodging	
Miscellaneous expenses	
Total Cost	
Sources of funding	Estimated Funding
Academic Unit for travel	
Academic Unit for Conference Registration	
Macon State Foundation	
International Studies and Travel	
Student Life	
Other	

