

## Guidelines on Employment Interview Questions

Topic	Unacceptable	Acceptable
Reliability/ Attendance	<i>f</i> Do you have any children? How many?	<i>f</i> What hours and days can you work?
	<i>f</i> Are you pregnant?	<i>f</i> Are there specific times that you cannot work?
	<i>f</i> Are you married?	<i>f</i> Do you have responsibilities other than work that will interfere with a specific job requirement such as traveling?
Citizenship/ National Origin		

	how applicant acquired ability to read, writes, or speak a foreign language.	requires the ability to converse in an additional language.	
Race or Color	<i>f</i> Comments or inquiries regarding the Applicant's complexion or color of skin	<i>f</i>	Nine
Worker's Compensation	<i>f</i> Have you ever filed a worker's compensation claim?	<i>f</i>	None
	<i>f</i> Have you had any prior work related injuries?	<i>f</i>	None